



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BENGUET
 Wangal, La Trinidad, Benguet

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MEMORANDUM

Name of Office:
OSDS-Personnel Section

SDO Memorandum

No. 111, s. 2019

TO: The ASDS, CES-SGOD and CID
 SDO Staff Concerned

DATE: April 8, 2019

FROM: *NW*
 MARIE CAROLYN B. VERANO, CESO VI
 Schools Division Superintendent

APR 23 2019 *[Signature]*

SUBJECT: HOSTING OF THE "2nd REGULAR REGIONAL MANAGEMENT COMMITTEE MEETING"

1. SDO Benguet shall host the 2nd Regular Regional Management Committee Meeting which shall be held on April 15 – 17, 2019 at Kabayan Municipality, Province of Benguet. It was agreed that the activity will be taken care of by the Curriculum Implementation Division (CID) after having been handled by the Office of the Schools Division Superintendent during the last schedule/hosting, hence, the next time around, it shall be the Schools Governance and Operations Division, in collaboration just the same by the whole SDO Offices.
1. Participants to this meeting are the twenty-four (24) Regular Regional ManCom Members identified by the Regional Office, and ten (10) drivers. In addition, the ASDS, fourteen (14) PSDSs/PSDCPs/School Heads, CES CID, CES SGOD , AO V, seven (7) Division Education Program Supervisors, and one (1) HRDS shall join the activity to compose the working committees and other ancillary functions.
2. Transportation for the working committee from Division Office to the venue & vice versa, accommodation, meals and Snacks of participants shall be charged to MOOE Funds, subject to the usual accounting and auditing rules and regulations.
3. Immediate dissemination of this Memo to all concerned is enjoined.

CC.: all offices/section/units concerned